

THE CONSTITUTION OF THE NEVADA MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Article I - Name

The name of the Association is the Nevada Mathematical Association of Two-Year Colleges.

Article II - Purpose

The Nevada Mathematical Association of Two-Year Colleges is a non-profit, education association.
The Purpose is:

1. To encourage the development of effective mathematics programs;
2. To afford a state forum for the interchange of ideas;
3. To further develop and improve the mathematics education and mathematics related experiences of students in two year colleges;
4. To promote the professional welfare and development of its members;
5. To provide the opportunity to study and keep abreast of new trends in mathematics education;
6. To promote professional cooperation and communication between teachers and administrators for the realization of sound education achievements;
7. To promote support for and involvement in the American Mathematical Association of Two-Year Colleges;

Article III - Membership

1. Individual Membership
 - a. Any person who is a full-time mathematics faculty member employed at one of community colleges in Nevada is entitled to Full Membership with voting privilege.
 - b. Any person who is interested in two-year college mathematics education, but not entitled to Full Membership, may request for Associate Membership without voting privilege.
2. Institutional Membership
 - a. Any institution interested in the purpose of the Association and having offerings in mathematics at the two-year-college level, is entitled to Institutional Membership.
 - b. Any organization with similar purposes, but not entitled to Institutional Membership, may request for Affiliate Membership.

Article IV - Dues

Dues are paid by all members at the designated rate set by the Executive Board.

Article V- Officers

1. The officers of this association shall be a President, a Northern Vice-President, and a

Southern Vice President. The duties of the Secretary/Treasurer shall fall upon one or both of the Vice-Presidents. The President shall also appoint an Ex-Officio Representative to the American Mathematical Association of Two-Year Colleges (AMATYC). The Representative shall be from the North if the President is from the South, and from the South if the President is from the North.

2. The Executive Board of this association shall consist of the officers of this association.

Article VI - Meetings

1. There shall be a minimum of one regular meeting of the association each year.
2. The Executive Board of this council shall meet as required.

Article VII - Committees

Except for the Nominating Committee, committees are appointed, as needed, by the Vice-Presidents, subject to the approval of three Executive Board members or by the Executive Board itself. Appointed committees are dissolved by the Executive Board.

Article VIII - Amendment Procedure

This constitution or the By-Laws may be amended by a majority vote of those members present and voting at any regular meeting, provided that written notice and a copy of any proposed amendment shall have been furnished to the membership prior to the meeting.

Article IX - Dissolution

If, at any time, the association shall cease to carry out the purposes as herein stated, all assets and property held by the association, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to the American Mathematical Association of Two-Year Colleges to be used exclusively for any project, or educational purposes, as determined by the Executive Board of that organization.

BY-LAWS

Article I - Rules of Order

Robert's Rules of Order, Revised shall be the authority on all questions of procedure not specifically stated in this Constitution and By-Laws.

Article II - Qualifications, Terms and Duties of Officers and Other Members of the Executive Board

1. Officers of this association shall be active members of the Nevada Mathematical Association of Two-Year Colleges.
2. Terms of Office:
 - a. The initial officers of the Association will serve from November 1993 to June 1, 1995. Election of officers will be held in the spring of odd numbered years by mail ballot. Announcement of new officers will take place in a Newsletter prior to June 1. All officers shall assume the duties of their elective offices on June 1 of that year.
 - b. The President shall serve for a period of two years. This office, if vacated, shall be filled by one of the Vice-Presidents for the remainder of the term.
 - c. The Vice-Presidents shall be elected to serve corresponding to the President's term of office. This office, if vacated, shall be filled by the Executive Board.
 - d. The Representative to the American Mathematical Association of Two-Year Colleges shall be appointed by the President with the approval of the Executive Board for a period of one year and shall be subject to reappointment.
3. Duties of Officers:
 - a. The President shall administer the affairs of the Association.
 - b. The Vice-Presidents shall assist the President in performing duties and shall be ex-officio members of all committees.
 - c. The Vice-Presidents shall assist the President and the Executive Board and perform any tasks normally performed by a Secretary/Treasurer, and shall keep all records and minutes of meetings of the Association and of the Executive Board, shall be responsible for preserving the annual reports of historical records of the Association, shall collect all dues and other of the Association, shall pay all routine bills as provided by the annual budget and such other bills as approved by the Executive Board and the President, shall keep all financial records and make a financial report at each meeting. A copy of these reports shall be filed as a part of the permanent records of the Association.

Article III - Executive Board

The members of the Executive Board shall be the officers. This committee shall sit as the governing board of the Nevada Mathematical Association of Two-Year Colleges. It shall have the power to transact the business of the Association; initiate, develop and determine the policies of the association; work out the budget; and appoint officers as provided in this Constitution and By-Laws.

Article IV - Fiscal Year and Dues

1. The fiscal year and membership year for the Association shall be from October 1 of each year through September 30 of the following year.
2. Membership Dues:
 - a. Annual membership in this state organization alone (no rights and privileges of membership in the American Mathematical Association of Two-Year Colleges) is free of charge.
 - b. Affiliate membership shall be complimentary and subject to NevMATYC Executive Board approval.

Article V - Meeting and Quorums

1. There shall be a minimum of one meeting each year as specified in Article VI of the Constitution. A quorum shall consist of 10% of the membership of the Association for that year.
2. The Executive Board shall meet as required as specified in Article VI of the Constitution. A quorum for a meeting shall consist of three members of the Executive Board.

Article VI - Dues as Prerequisite for Active Participation

Eligibility to vote on Association business or in Association elections or to make nominations for officers of the Association or to serve on Association committees as a voting member or to stand for office in the Association or in any other way to participate actively in the business of the Association requires prior payment of dues for the fiscal year in which the membership actively is exercised.

Article VII - Nominations and Conduct of Election of Officers

1. In February of each election year the President shall appoint a Nominating Committee in a manner consistent with Article VII of the Constitution and name a Chairperson of that committee.
2. During March of each election year the Nominating Committee shall solicit and receive written nominations for officers up for election as indicated in Article II of the By-Laws. Any member with current voting eligibility may nominate himself or herself or any other eligible member of the Association. The written nomination shall include a description of the nominees' qualifications.
3. Prior to April 15 of each election year the Nominating Committee shall (i) list nominee candidates for each office and in addition provide on the ballot a blank for write-in voting for each officer and (ii) mail ballots to all members eligible to vote. The form of the ballot and directions for return of the ballot shall be determined by the Nominating Committee. The election shall be completed in time for publication of the Association Newsletter prior to June 1.